**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**
**NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING**
**OCTOBER 5, 2020**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Mark Hills, Attorney Lisa A. Young, Manager Chris Garges, Engineer Steve Gitch and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meetings of September 14, 2020 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**ANNOUNCEMENTS**
1. The Township Offices will be closed Monday, October 12th for the Columbus Day Holiday.
2. The Board issued a proclamation honoring Michael Basta for his years of service to the Zoning Hearing Board and the Board of Auditors.
3. The Board issued a proclamation honoring Frank Kedl for his years of service to the Recreation Board.

**TREASURER'S REPORT**
Upon motion by Dennis Klusaritz, seconded by Mark Hills, the September Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks #15510-15590. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**OLD BUSINESS:** No Old Business

**NEW BUSINESS:**

**JAINDL ANAEROBIC DIGESTOR PRESENTATION**
Dave Jaindl and Luke Jaindl, of Jaindl Farms, and Topher Gudmand, of Vanguard Renewables (via WebEx), appeared before the Board to discuss an agricultural waste to energy system. The system would use manure and food processing waste to create renewable natural gas and organic fertilizer. The Township will research the topic and explore zoning implications.

**MS4 PUBLIC EDUCATION PRESENTATION**
Chris Garges and Steve Gitch gave an educational presentation on the requirements of the MS4 program as required by the State under the NPDES program. A DEP general permit is needed for use by MS4s, requiring the implementation of a stormwater management program for minimizing the impacts from runoff. The township is mandated to reduce the sediments in streams and creeks over the next 5 years. The floor was opened for public comments, there were none.

**RELEASE MAINTENANCE SECURITY VALLEY ROAD ESTATES**
Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board accepted the recommendation of the Solicitor, and authorized the release of the remaining escrow balance in the Maintenance Escrow Account for Valley Road Estates. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**THE RIDINGS AT PARKLAND REDUCTION OF LETTER OF CREDIT**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated September 30, 2020 and authorized the release of $ 545,106.00 from the Maintenance and Improvements Letter of Credit for The Ridings at Parkland, leaving a balance of $ 771,943.73 in the Letter of Credit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**KORNFEINDS APARTMENTS TIME EXTENSION**

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board accepted an extension of time, until February 14, 2021, in order for the Board to review the Plan of Kornfeind Apartments Development. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- Rich Semmel, Clearview Rd, Coplay, asked how often this Plan has been allowed a time extension.

**DALLA PARKING LOT TIME EXTENSION**

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board accepted an extension of time, until November 30, 2020, in order for the Board to review the Dalla Parking Lot Plan. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**SHADY LANE DRAINAGE**

Dan Linchuk, Shady Lane, Orefield, appeared before the Board to continue his previous discussion about the on-going erosion problem on his property and storm water runoff problem. He feels the problem has been created by properties above his and road enhancements done by the township. He feels the Board should have an obligation to fix the problem and to remediate the water runoff from adjacent roads.

**WORKSHOP ADVERTISEMENT**

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board authorized the Manager to advertise for a workshop for the Board, the manager, engineer and Solicitor to visit and inspect the Shady Lane issue and other areas within the township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**PENSION REQUIREMENT ESTIMATE FOR 2021**

Treasurer Brenda Norder presented an estimate of the minimum municipal obligation for the North Whitehall Township Retirement Plan for the year 2021 to be $59,422.00. Income from State Pension Aid is projected to be $80,908.00. A total estimate of $140,330.00 is projected in pension expenses for budgetary figures.

**AWARD OF 9-TOWNSHIP WINTER SALT BID**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board awarded the 9-township contract for Sodium Chloride for the 2020/2021 season to Eastern Salt, at their bid price of $ 57.57 per ton delivered as needed. This contract was bid in conjunction with neighboring municipalities. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint a certified accounting firm to conduct the North Whitehall Township Fiscal Year 2020 Audit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**5077 OVERLOOK ROAD LLC TIME EXTENSION**

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board accepted an extension of time, until March 29, 2021, in order for the Board to review the 5077 Overlook Rd Plan for the AARC Conditional Use. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**MANAGER'S REPORT**

- 2021 Budget Presentation - Manager Chris Garges gave a preliminary synopsis of the proposed 2021 budget for the General Fund.
- Mr. Garges announced: the Zoning Hearing Board will meet on October 21st via Zoom; the Planning Commission will meet, in person, on October 27th; the Township was awarded a $40,000.00 matching Community Conservation Partnership Program Grant to update the Township's Park, Recreation and Open Space Plan; and the Lehigh Valley Planning Commission will feature our municipality at their virtual upcoming gala and awards program on October 13th.
- He informed the Board that he received a request to install stop signs on Shankweiler Rd. at the intersection of Woodlea Rd., creating a 4-way stop intersection. He asked that they review the request and decide if they want to expend the funds to conduct the study.
- Mr. Garges requested authorization to issue a $209.25 credit to the sewer account for 2206 Holly Drive due to a damaged meter and a corrected reading by NBMA.

**MOTION** - Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board approved the credit adjustment to the sewer account for 2206 Holly Drive. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- He requested authorization to refund the temporary drainage escrow, of $1,000.00, for 2297 Creekside Drive, as the home owner has decided not to pursue his original drainage plan.

**MOTION** - Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the return of the temporary drainage escrow, of $1,000.00, for 2297 Creekside Drive. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- He also noted that he would prepare a grant application for the Local Share Account Grant. The grant would help with the costs related to the Park Valley Road bridge and the Independence Drive/Pennsylvania Drive intersection upgrades.

**SOLICITOR'S REPORT**

**RESOLUTION 10-05-20**
Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board approved Resolution 10-05-20 accepting dedication of the Right-of-Way along Mauch Chunk Road, located in the lands of the Estate of Earl R. Nuss. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

Atty. Young announced there would be an Executive Session immediately after the meeting to discuss personnel matters.

**COMMENTS FROM THE FLOOR (Non-agenda items):** There were no comments

**ADJOURNMENT** Meeting adjourned at 8:42 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer